AUTHOR GUIDELINES

**Online Submissions**

The conference committee only accepts articles that have been submitted through the online submission system at hamayesh.ipla.ir .Authors will be able to track their manuscripts through the online system.

Registration and login are required to submit items online and to check the status of current submissions.

**Author Guidelines**

**Peer Review Process:**

All submitted articles will be given an ID upon submission and all correspondences will be done using this ID. The articles will be reviewed by external (peer) reviewers. Their comments will be passed to the authors and the authors’ responses will be sent back to two peer reviewers for their final review. The final version of the article will then be discussed at regular editorial board sessions and a final decision will be reached.

**Ethical Considerations**

The Committee of conference follows the ethical standards issued by the American Psychological Association (APA). The committee reserves the right to edit the submitted manuscripts in order to comply with the journal's style. In any case, the authors are responsible for the published material.

**Manuscript Submission**

**Language and Style**

Contributions should be in either American or British English language. The text must be clear and concise, conforming to accepted standards of English style and usage. Non-native English speakers may be advised to seek professional help with the language.

All materials should be typed in double line spacing numbered pages. Abbreviations should be standard and used just in necessary cases, after complete explanations in the first usage.

**Required files**

The following electronic files are required: (all files must be supported by MS Word 2003 and thereafter)  
-    *Title page (Stating the full title of the manuscript, Authors’ full names, Authors’ affiliation, the name, address, and email of the corresponding author)*

-          *Body of manuscript including figures, tables, references and acknowledgments*

-          *Photos and Figures in JPEG format (If any)*

-          *A signed Author Consent Form (available in the Forms Section of our website)*

*-        You will be asked to submit****both****a full version of your paper and also a 'blinded' version in which   all the authors' names and affiliations have been removed and any identifying references have been suitably anonymised*

\* A confirmation email will be sent through the online submission system. Please note that all correspondences will be sent to the corresponding author.

**Preparation of Manuscript**

**Organization of the paper and style of presentation**

Manuscripts must be written in English. Authors whose native language is not English are recommended to seek the advice of a native English speaker, if possible, before submitting their manuscripts.  
  
Manuscripts should be prepared with wide margins and double spacing throughout, including the abstract, footnotes and references. Every page of the manuscript, including the title page, references, tables, etc., should be numbered. Try to avoid the excessive use of italics and bold face. Manuscripts should be between 3000 and 6000 words in length. Manuscripts must be original contributions which have not been published elsewhere, and which are not under consideration elsewhere.

Manuscripts should be organized in the following order:

***- Title page  
- Body of text (divided by subheadings)  
- Acknowledgements  
- References***

Headings and subheadings need not be numbered. Subheadings should be typed on a separate line, without indentation.  
SI units should be used, i.e., those based on meters, kilograms, seconds, etc.  
  
**Title page**

The title page should provide the following information:

-Type of Article

**Title** (should be clear, descriptive and not too long)  
- Name(s) of author(s) and ORCID ID; please indicate who is the corresponding author  
- Full affiliation(s)  
- Complete address of corresponding author, including e-mail address, ORCID ID  
**Abstract**; should be clear, descriptive, self-explanatory and not longer than 300 words, it should also be suitable for publication in abstracting services.  
**Keywords;**3-6 relevant keywords should be stated.

**Running title:** a shorter version of the title (40 characters at most) is needed.

**Introduction**should provide a context or background and specify the purpose or research objective of the study or observation. The literature review should be included in the introduction. Among different types of Literature Reviews (such as Argumentative Review, Integrative Review, Historical Review, Methodological Review, Systematic Review, Theoretical Review), the **Argumentative Review** would be preferred option. It would help if you made an argument in the literature review. The argument will establish what has already been done, what still needs to be done, and how your study meets the need.

**Materials and Methods**

Must indicate clearly the steps taken to acquire the information. Be sure that it includes only information that was available at the time the plan or protocol for the study was written. It should be detailed.

The software used for statistical analysis and description of the actual method should be mentioned.

**Results:**Should be presented in a chronological sequence in the text, table, and illustration. Organize the results according to their importance. They should result from your own study.

**Tables**  
Number as Table 1, Table 2 etc., and refer to all of them in the text. Tables should be included in the text.

Each table should have a brief and self-explanatory title. ·  
Any explanations essential to the understanding of the table should be given in footnotes at the bottom of the table.  
  
**Figures**

Number figures as Figure 1, Figure 2, etc. and refer to all of them in the text.  
Figures should be included in the text. They should be as single JPEG files at 300 dpi or greater resolution.

Each figure should have a self-explanatory caption. The captions to all figures should be typed below the figure. Figures taken from other print of electronic sources must be accompanied by the copyright holder’s permission.

**Discussion**should emphasize the new and important aspects of the study and compare the study’s results with the previous related works. Possible mechanisms or explanations for these findings should be explored. The limitations of the study and the implications of the findings for future research should be explored.

**Conclusion** should be short and restates the objectives of the study. Summarizing your thoughts and conveying the larger implications of your study based on the results and the discussion. It is assumed that the reader has read the contents of the article, so there is no need to state additional and initial points. Images, charts, and tables are not used in this part of the article.

**Supplementary Materials**such as questionnaires may be published on the online version of the journal.

**Acknowledgments**

Any technical help, general, financial, and material support or contributions that need acknowledging but do not justify authorship can be cited at the end of the text**.**

**References**

The references should be in APA style. Please refer to the guidelines of the APA for organizing your references. Also, you can follow the following samples :( For more information you can refer to:  <https://owl.english.purdue.edu/owl/resource/560/01/>)

**Table 5.** Citation of some English documents in the APA style of 7th edition

|  |  |
| --- | --- |
| **Book** | |
| **Book whit one author** | Jackson, L. M. (2019). *The psychology of prejudice: From attitudes to social action* (2nd ed.). American Psychological Association. <https://doi.org/10.1037/0000168-000> |
| **Book with two authors** | Svendsen, S., & Lober, L. (2020). *The big picture/Academic writing: The one-hour guide* (3rd digital ed.). Hans Reitzel Forlag. <https://thebigpicture-academicwriting.digi.hansreitzel.dk/> |
| **Book with three authors** | Sheldon, P., Rauschnabel, P. A., & Honeycutt, J. M. (2019). *The dark side of social media: Psychological, managerial, and societal perspectives*. Academic Press. <https://doi.org/10.1016/C2017-0-04063-6> |
| **Book with translator, editor or compiler** | Luiselli, J.K. (Ed.). (2017). *Applied behavior analysis advanced guidebook: A manual for professional practice*. Academic Press. <https://doi.org/10.1016/C2016-0-01055-0> |
| **Book with corporate author** | Queensland Health. (2002). *Best practice guidelines for the management of type 1 diabetes in children and adolescents*. |
| **Chapter of a book** | Rattan, A. (2019). How lay theories (or mindsets) shape the confrontation of prejudice. In R. K. Mallett & M. J. Monteith (Eds.), *Confronting prejudice and discrimination: The science of changing minds and behaviors* (pp. 121-140). Academic Press. <https://doi.org/10.1016/B978-0-12-814715-3.00008-4>. |
| **Electronic book** | Khan, K., Kunz, R., Kleijnen, J., & Antes, G. (2011). *Systematic reviews to support evidence-based medicine: how to review and apply findings of healthcare research*. CRC Press. <https://doi.org/10.1002/bjs.4475> |
| **Article** | |
| **Article Whith One Author** | Osman, M. (2010). Controlling uncertainty: A review of human behavior in complex dynamic environments. *Psychological Bulletin*, 136(1), 65-86. <http://doi.org/10.1037/a0017815> |
| **Article with two authors** | Kerrigan, A. M., & Kingdon, C. (2010). Maternal obesity and pregnancy: A retrospective study. *Midwifery*, 26, 138-146. <https://doi.org/10.1016/j.midw.2008.12.005> |
| **Article with three authors** | Grady, J. S., Her, M., Moreno, G., Perez (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture*, 8(3), 207–217. <https://doi.org/10.1037/ppm0000185> |
| **Article with more than three authors** | Nath, A. P., Ritchie, S. C., Grinberg, N. F., Tang, H. H., Huang, Q. Q., Teo, S. M., Ahola-Olli, A. V., Wurtz, P., Havulinna, A. S., Santalahti, K., Pitkanen, N., Lehtimaki, T., Kahonen, M., Lyytikainen, L. P., Raitoharju, E., Seppala, I., Sarin, A. P., Ripatti, S., Palotie, A., & Inouye, M. (2019). Multivariate genome-wide association analysis of a cytokine network reveals variants with widespread immune, haematological, and cardiometabolic pleiotropy. *American Journal of Human Genetics*, 105(6), 1076-1090. <https://doi.org/10,1016./j.ajhg.2019,10,001> |
| **Translated article** | Castro, F. (2008). *My life* (A. Hurley, Trans.). Dover. (Original work published 2006). <https://doi.org/10,1016/j.ajhg.2019,10,001> |
| **Conference article** | Morgan, R., Meldrum, K., Bryan, S., Mathiesen, B., Yakob, N., Esa, N., & Ziden, A. A. (2017). Embedding digital literacies in curricula: Australian and Malaysian experiences. In G. B. Teh & S. C. Choy (Eds.), Empowering 21st century learners through holistic and enterprising learning: Selected papers from Tunku Abdul Rahman University College International Conference 2016 (pp. 11-19). Springer. <https://doi.org/10.1007/978-981-10-4241-62> |
| **Electronic Journals Article** | Allan, H. (2010). The perils facing nurse education: A call for leadership for learning. *Nurse Education Today*. Advance online publication. <https://doi.org/10.1016/j.nedt.2010.01.002> |
| **Electronic magazines** | Ra Rwlings, D. & Devery, K. (2018). Does studying postgraduate palliative care have an impact on student’s ability to effect change in practice? *Australian Journal of Advanced Nursing*, 36(1), 16-24. <http://www.ajan.com.au/Vol36/Issue1/2Rawlings.pdf> |
| **Printed magazines** | Agg Aggella-Luby, M., Gelbar, N., Dukes, L., III, Madaus, J., Lalor, A., & Lombardi, A. (2019). Learning strategy instruction for college students with disabilities: A systematic review of the literature. *Journal of Postsecondary Education and Disability*, 32(1), 63-61.<https://www.ahead.org/professional-resources/publications/jped/archived-jped/jped-volume-32> |
| **Thesis** | |
| **Printed thesis:** | Schwarz, G. J. (2000). *Multi-wavelength analyses of classical carbon-oxygen novae(outbursts, binary stars)* (Unpublished doctoral dissertation). Arizona State Univ, Arizona, united states. |

**Footnotes**  
Footnotes should only be used if absolutely essential. In most cases, it is possible to incorporate the information in the text.

If used, they should be numbered in the text, indicated by superscript numbers and kept as short as possible.

**Correction of Errata:**

The journal will publish an erratum when a factual error in a published item has been documented.

**For further information please contact the conference committee office:**

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Website: hamayesh.ipla.ir